



City of Abbeville Business Incubator Application

Name: _____

Phone/Email _____

Business: _____ Address (Personal): _____

Description of Need: (Use separate sheet(s) of paper)

Other required Documents:

1. Well Developed Business Plan Including:
 - a. Detailed projection of earnings for the next 3 years
 - b. Incorporation documentation for incorporated businesses
 - c. Verification of current number of employees
 - d. Plan to exit the Incubator after no more than 2 years
2. Personal Tax Statements for all principals of the business for the past 3 years
3. If an existing business, Federal Business tax returns for the past 3 years
4. Profit Loss Statement for the past 3 years, or projected profit and loss projections for new businesses

*Complete Applications can be emailed directly to the Community Development Director, Austin Walker,
AWalker@AbbevilleCitySC.com*

I understand that a Business Incubator is not a permanent home for my business but rather a launching pad into a future permanent location and that this application does not guarantee selection. Should I be selected to occupy the incubator I also understand that I will have to sign a formal lease agreement and be held to performance standards such as maintaining normal business hours and meeting with City officials bi-annually. I have also been made aware that the City reserves the right to perform background and credit checks as part of the application process. Finally, by signing below I understand that any false information given in this application or not following other terms will result in a violation of the agreement, which may require me to vacate the incubator space.

Signature: _____ Date: _____